



**SKYVIEW CALENDAR AND HANDBOOK  
2019-20 SCHOOL YEAR**

**5021 E 123<sup>rd</sup> Ave.  
THORNTON, CO 80241  
[skyview.adams12.org](http://skyview.adams12.org)  
720-972-562**



# SKYVIEW

## ELEMENTARY

### OUR MISSION



To engage and inspire all students to innovate, achieve, and succeed in a safe and supportive environment by ensuring high quality instruction in every classroom, every day.

### OUR VISION



Skyview aspires to develop the whole child: healthy, productive, critical thinkers of the 21st century.

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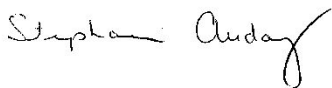
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Comet Families:

Welcome to the 2019-20 school year! I am very excited to lead our Skyview Elementary School Comets for my 7th year. I look forward to partnering with our Skyview families and community to provide the best learning opportunities for all students, supporting the whole child: healthy, productive critical thinkers of the 21<sup>st</sup> century. Following this letter is our 2019-20 school handbook. This handbook is updated each year and is loaded with important information aligned directly to district policies to ensure clear communication, organization and a wonderful learning experience for your child here at Skyview. If changes to policies occur, these will be noted in the district handbook insert, all located on our website at [www.skyview.adams12.org](http://www.skyview.adams12.org).

At Skyview, we are committed to high levels of achievement and growth for the whole child. We believe that in order to support your child in this growth, we work as partners in your child's education. We value communication and will provide multiple opportunities for us to dialogue and work together throughout the year. This will include our monthly electronic newsletter which will be emailed (also located on our school webpage), opportunities to partner, plan and create new opportunities for students at our monthly PTO meetings, Auto Dialers, Skyview Facebook Page, school marquee, school events, joining our School Accountability Committee, and of course in person each morning and afternoon, community events and . I look forward to getting to know each of your children and providing a high quality and joyful learning environment for all. To support your child's success, you are always welcome to set up a time to meet individually, please contact our Office Manager, Cecilia Hyer at (720) 972-5621 to schedule a time. I look forward to a wonderful year with our Comets!

Sincerely,



Stephanie Auday

Principal

**Adams 12 Five Star Schools**

[www.adams12.org](http://www.adams12.org)  
1500 E. 128<sup>th</sup> Avenue  
Thornton, Colorado 80241

**BOARD OF EDUCATION  
2019-2020**

**Ms. Kathy D. Plomer- President-District 3**

**Ms. Laura P. Mitchell- Vice President- District 5**

**Mr. Norman L. Jennings- Secretary-District 1**

**Mr. Brian M. Batz- Director- District 4**

**Ms. Jamey L. Lockley- Director- District 2**

**Mr. Chris Gdowski- Superintendent of Schools**

## IMPORTANT PHONE NUMBERS

|                                  |                     |
|----------------------------------|---------------------|
| SCHOOL OFFICE                    | 720-972-5620        |
| SCHOOL FAX                       | 720-972-5639        |
| <b>ATTENDANCE</b>                | <b>720-972-5638</b> |
| KITCHEN MANAGER                  | 720-972-5632        |
| BEFORE & AFTER SCHOOL ENRICHMENT | 720-972-5637        |
| ADAMS 12 ADMINISTRATION CENTER   | 720-972-4000        |

### SCHOOL HOURS

*Monday, Tuesday, Thursday, Friday*

All Students

7:35am - 2:30 pm

*Wednesday (Early Release):*

All Students

7:35am - 1:15pm

- Breakfast is served daily from 7:10-7:35. Students may not arrive earlier than 7:10 for breakfast, entering through the Cometeria Door.
- The first bell will ring at 7:30am; the final bell will ring at 7:35am. Students arriving after 7:35 will be marked tardy.
- Students should not arrive on school grounds prior to 7:20 when teacher supervision begins, unless attending breakfast.

### *Comet Community Hours:*

OFFICE HOURS

7:15 am - 3:15pm

BEFORE SCHOOL PROGRAM

6:30am - 7:35am

AFTER SCHOOL PROGRAM CLOSURE

end of school until 6:00pm

## ARRIVAL AND DISMISSAL PROCEDURES

**IMPORTANT-** The parking lot will be closed to traffic flow daily from 7:23-7:40 and 2:20-2:40 (M,T,Th,F), 1:10-1:30 (W) for both incoming and outgoing vehicles (excluding school buses and daycare vans)-this procedure was put in place to ensure student safety at our crosswalks and within the parking lot. This will mean that any cars entering the lot prior to 7:25 will not be released from the parking lot until 7:40. In the afternoon cars entering the lot prior to 2:20 will not be released until 2:40. On Wednesdays cars will not be released until 1:30. The parking lot is a one way. The exit will be closed.

The only flow through the front of the school will be the hug-and-go lane on 123<sup>rd</sup> Avenue. Traffic entering the hug-and-go lane must remain in the **single lane** of traffic. If you need to park, please arrive prior to 7:25 or park in designated locations within the community. Students must be dropped off in this lane, and may not exit onto the street.

- When dropping your student you must pull all the way forward in the hug-and-go lane, as far as you can, before letting your student out. This will allow more cars in the lane at a time.
- Do not stop your vehicle or let students out in the crosswalk area or the street.
- Do not park your car or get out of your car to let students out.
- Do not allow your student to exit or enter the car unless in the hug and go lane or along a safe roadside location.
- Students should always exit/enter on the passenger side of the car, do not allow them to exit on the driver side. They could be injured by another car.

### PARKING ON THE STREET

- You may park along Fairfax or 123<sup>rd</sup> Ave. in designated locations. Please respect our community driveway space as you park.
- Drop your child safely at the sidewalk and then they may walk into school using the crosswalks.

### WALKING TO SCHOOL

- Skyview is a neighborhood school and **walking is encouraged**. Walking students must use the sidewalks, crosswalks and designated paths. Students will then line up at their grade level designated location. At the end of the day, students will be dismissed from their outside classroom doors.

### PARKING LOT

- Limited parking is available in the Skyview Parking lot, being planned as a walk-in school; please remember to arrive prior to 7:25, as all incoming and outgoing traffic will be closed from 7:23-7:40 and 2:20-2:40 each day (M-F) and 7:25-7:40 and 1:00-1:15 (Wednesdays only). Traffic is one way- there is no exit from the east side.
- Students crossing at the entrance of the parking lot will instead be directed down the sidewalk to the crosswalk located at the center of the parking lot. Here they will cross safely. Parents and students need to walk their bikes, scooters and skateboards through the crosswalk.

### BICYCLE RULES

- The school does not assume liability for bicycles, scooters or skateboards. All bikes ridden to school should be locked in the bicycle racks. Each student should individually lock his/her bike. Larger bikes are to be parked in the middle of the bike racks and smaller ones on either end. No bikes are to be locked to the fence. Be considerate of other students when parking your bike. Bring all helmets/safety gear inside.

TO ENSURE SAFETY FOR PEDESTRIANS ALL BIKES, SCOOTERS, AND SKATEBOARDS MUST BE WALKED-ON SCHOOL GROUNDS. INLINE SKATES AND HEELYS MUST BE REMOVED. ALL EQUIPMENT MUST BE CARRIED INTO THE BUILDING.

## **EXCUSING STUDENTS DURING THE SCHOOL DAY**

**Students will only be released to their legal parent or guardian.** If the student needs to be picked up by another party, the legal parent/guardian must complete a **Student Authorization** form to give this person permission. The Student Authorization form must be completed in advance; authorization may not be given over the phone. When a student is released a photo ID must be presented before a student will be called down to be signed out. If the parent/guardian has not added names to the Student Authorization form, the student will not be allowed to leave the building. To support learning for all, the office will not call students out of class until the designated adult arrives to sign them out.

## **IMPORTANT AFTER SCHOOL INFORMATION**

The staff at Skyview provides a caring, safe place for your child each day. Unfortunately some of our students spend extra time at school in the office waiting for someone to pick them up after school dismisses. **For the safety of our students, it is important that students are picked up from school on time daily.**

We understand that delays occur. If you are delayed, please call the office and let us know so we can have your child wait in the office for a few minutes. If you will be delayed longer than 15 minutes, you will need to make alternative arrangements for your child to be picked up. We encourage families to make connections with classmates and neighbors to support one another with daily travels to and from school. Besides our exceptional before and after school program (BASE), there are also many day care providers in the area that support before and after school care. If this becomes an issue, a building administrator will be in contact to discuss alternatives. If the issue continues after administration contact, a referral to the appropriate authorities will be made.

## **DETENTION OF STUDENTS**

On some occasions, a student may be detained after school for up to 15 minutes to speak with a teacher or administrator. This could include an opportunity for the teacher to catch a student up on a concept or skill, to provide missing work from absences or to debrief the day. Parents/Guardians of students needing to be detained after school for discipline, make-up work; programs or other reasons for more than 15 minutes will be notified in advance. All consideration for busses and transportation after school will be considered.

## **EMERGENCY/WEATHER DISMISSAL OF SCHOOL**

<https://www.adams12.org/safety-security/process-school-closures-and-2-hour-delayed-st-arts>

## **FEES**

<https://www.adams12.org/financial-services/student-fees>



## **NEW STUDENT ENROLLMENT**

Students enrolling at Skyview during the school year will begin classes at the earliest possible date, typically 24-48 hours, following completed registration paperwork. This is to ensure that a student desk, chair, and materials will be available.

## **STUDENT WITHDRAWING FROM SCHOOL**

It is the responsibility of the parent/guardian to contact the office at least one week in advance of withdrawing their student. If possible, please provide the name and address of the new school. This will ensure appropriate transfer of records to the new school. Books and school materials must be returned to the classroom teacher and all outstanding debts paid.

## **SKYVIEW ELEMENTARY ATTENDANCE POLICIES AND PROCEDURES**

A significant part of a student's educational experience is derived from classroom participation, activities, discussions and relationships. Regular and punctual daily attendance is a critical factor in a student's ability to attain the maximum benefit from the educational process.

### **SKYVIEW: REPORTING ABSENCES**

Parents are reminded that regular and prompt attendance at school is essential to student success. A significant part of a student's educational experience is derived from classroom participation, activities, discussion and relationships, instruction that cannot be replaced by completing missing assignments. If it is necessary for your child to be absent from school, we ask that you observe the following procedure in order that we may account for your child on a daily basis:

1. Call the school attendance line - available 24 hours a day. Please call in your child's absence by 8:00 a.m. when your child will be absent. **Attendance line: 720-972-5638.**
2. When calling the attendance line to report an absence, please state your child's name, grade level, teacher's name, and reason for absence.
3. If you do not call in your child's absence, we will make all attempts to call your home or office as soon as possible to verify the reason for the absence. If we do not receive a call from you regarding your child's absence and we are unable to reach you in person by phone, your child's absence will be recorded as unexcused. Your child's safety is our primary concern.

### **Superintendent Policy 5020: Student Attendance**

[https://www.adams12.org/sites/default/files/uploads/documents/5020\\_0.pdf](https://www.adams12.org/sites/default/files/uploads/documents/5020_0.pdf)

### **HOW SKYVIEW WILL SUPPORT FAMILIES REGARDING ATTENDANCE CONCERNS:**

- Step 1: After 4 absences, staff will make all attempts to notify families in writing of student's absences and attendance policy. Our purpose is to open lines of communication and determine the root cause of any absences and provide any support that may be needed.
- Step 2: After 5+ absences, you will be sent a letter from the school offices. Our purpose is to open lines of communication and determine the root cause of any absences and provide any support that may be needed.
- Step 3: After continued absences following a school attendance letter, a meeting will be scheduled with administration to complete an attendance contract. Our purpose is to open lines of communication and determine the root cause of any absences and provide any support that may be needed.. To support learning, all future absences following the contract need to be documented as excused.

\*Once an attendance contract is developed, if additional unexcused absences occur, they will be referred to the Adams 12 District Intervention Services.

## PARENT PARTNERSHIP

### COMMUNICATION

Skyview believes that our parents are essential partners in their child's education. With this belief, it is our goal to provide regular communication to our families. We provide many sources of communication, including:

- Monthly Electronic Classroom Newsletters available via email, paper and at [skyview.adams12.org](http://skyview.adams12.org)
- Monthly School Electronic Newsletter available via email and at [skyview.adams12.org](http://skyview.adams12.org)
- Infinite Campus- Campus Portal/Online Check-In is our tool for parents and students to access instant, online, timely and secure student information: attendance, discipline, report cards and gradebook. Get signed up at : [www.ic.adams12.org/campus/portal/adams12.jsp](http://www.ic.adams12.org/campus/portal/adams12.jsp)
- Skyview Facebook Page
- Auto Dialers- important reminders of upcoming events
- School Marquee- updated regularly
- Monthly PTO Meetings, 1<sup>st</sup> Tuesday of the Month 2:30
- School Improvement Team, December/March Meetings
- Parent to Parent Partnership, ongoing communication for incoming Kindergarten families

All electronic newsletters are easily accessed on the web, accessible on your phone/tablet We welcome your communication and recommend our webpage to access email to all staff members directly. This is the quickest mode of communication. Please allow a 24 hour turn-around time, as the teacher may need to gather information or may have a guest teacher for the day.

Students will be allowed to use the telephone in their classroom to request clean clothes, lunch money, etc. at the discretion of their teacher. We want to work with students on learning responsibility. Students will not be allowed to use the telephone to arrange playtime after school. Arrangements for parents to pick up children after a special activity, such as choir, art club ETC., should be made prior to the student coming to school. Students may not use personal cell phones during school hours 7:35-2:30. If a student brings their cell phone, they will be required to have the cell phone off and in their backpack or checked in with the teacher during school hours, this includes lunch and recess. Calls made for safety reason may be made in the office after school. **The office closes promptly at 3:15pm.**

### PARENTAL SUGGESTIONS/CONCERNS

Skyview Elementary recognizes that parents may have questions and suggestions about their child's education, knowing their child the best. To ensure the best communication and resolution, we ask that you first speak directly to your child's teacher if you have a concern. This could include a formal meeting, email or telephone call. Following this direct communication, if you would still like to discuss the question/suggestion further, please contact the office to schedule a time to meet with our principal or assistant principal. To allow the very best communication, we ask that you schedule meeting times with teachers. Although before and after school times can be good for a quick update, communication is not at it's best when the teacher is responsible for their whole class. We value your contributions and appreciate your involvement in your child's education and look forward to ongoing communication.

## **VISITORS & VOLUNTEERS**

For the safety of our students, **ALL visitors must report to the office upon entering the building.** This includes our morning routine, even for a quick pick-up or drop off of a student to the classroom. To enter the building, a valid state issued ID will be required to run through our V-Soft system. The system will create a badge to wear while you are in the building. This pass should be visible during your visit to help us protect your children. To ensure safety, all staff are asked to request your badge upon seeing visitors within the school. PLEASE accept this as our foremost responsibility to protect your child, not cause any inconvenience. **Please check out when leaving.** Visitors who fail to abide by district and school guidelines for visitors may be requested to leave school property and may be subject to future restrictions regarding school visits. Law enforcement or district security staff may also be contacted.

Parents are welcome visitors at school; it is suggested visits have specific goals and not be of great duration; that is, come to visit a reading class, math class, etc., but please limit the visit (not including volunteer experiences) to a maximum of 30 minutes. In order to avoid conflicts with conferences, scheduling, planning, substitutes and other contingencies, a courtesy call or email to your child's teacher to set up a time to visit would be appreciated. Please minimize visits during the first three weeks of school so that students and teachers have a smooth transition into the new school year. Younger brothers, sisters and friends are not permitted to visit the classroom unless approval has been obtained from the principal and teacher involved.

## **VOLUNTEERS**

The success of Skyview is dependent upon partnership! We welcome community support. There are many opportunities throughout the school to make a positive impact. If you are interested in volunteering opportunities, please see your PTO Committee, classroom and teacher specialists during our Back to School Events, where you will be able to sign-up for classroom parties, classroom support, at home projects, reading with students and much more. Besides the general classroom, there are many opportunities to volunteer across the school community, please see Karen Spotts in the office or contact her at 720-972-5620. A yearly volunteer agreement will need to be completed prior to your first day. An orientation for office/workroom volunteering will be held throughout the fall to prepare for a successful year. Thanks for supporting our Comet students!

## STUDENT SAFETY

To ensure supervision and safety at Skyview, students are not to be on school grounds before 7:20 a.m. and are asked to leave school immediately upon dismissal. The playground is unavailable after a.m. Kindergarten, due to supervision for lunch recess.. The playground is closed after school for the BASE program and is reopened to the public at 6:00 p.m.

Encourage your child to come home immediately after school is dismissed and to use extreme caution when crossing the street. Students are not allowed to cross the parking lot without adult supervision. Students must remain on sidewalks and use crosswalks at all times to and from school. **If you would like to volunteer as a regular crossing guard to support, please contact the office to find out more.**

Talk with your child about:

- A daily pick-up plan prior to the start of the school day. Determine who will pick the student up and where you will meet daily.
- Never accepting rides or gifts from strangers
- Reporting to a teacher, police officer, bus driver or parents any strangers seen loitering on foot or in a car near schools, playgrounds or other places where children assemble
- Police officers- as a child's friend and that he/she can go to the officer at any time he/she needs help.

Within the school year, students will have regular opportunities to practice safety procedures including: arrival and dismissal procedures, fire drills, severe weather, lockout and lockdown.

**School Messenger-** In the case of an important safety alert impacting the Adams 12 Five Star School System, be the first to know. Receive priority alerts on your cellphone. Text "Yes" to 68423. You can opt out from alerts at any time. Reply HELP if you need assistance.

### STUDENT CODE OF CONDUCT

<https://www.adams12.org/sites/default/files/uploads/documents/Student%20Code%20of%20Conduct.pdf>

### PETS

We enjoy our beautiful open space and know your pets do too! Pets (even new puppies) are not, however, allowed on school grounds, including before and after school at any times. If you want to walk your pets, please stay on the city sidewalks outside of the school boundaries. Pets are not allowed for show-and-tell. If your child would like to share a pet with his/her classmates, they may bring pictures to share. This policy is in place to protect our students from injury and harmful situations, including several children who have animal allergies. Thank you for your support.

## STUDENT LEARNING Living Our Vision- Developing the Whole Child!

### CURRICULUM

Adams 12 Curriculum has been developed to support students K-5 in meeting and exceeding the expectations of the Colorado Academic Standards. These standards include the areas of Reading/Writing/Communicating, Mathematics, Science, Social Studies, Visual Arts, Music and Physical Education. These standards clearly define the concepts and skills students need to master to help ensure they are successful in college, careers and life. To take a closer look at these standards, please check out:

<https://www.adams12.org/departments/curriculum-instruction>

<https://www.cde.state.co.us/standardsandinstruction/guidestostandards> .

### SPECIALS & MEDIA CENTER

Please visit our Skyview website:

<https://skyview.adams12.org/classrooms/176>

<https://skyview.adams12.org/classrooms/610>

### HOMEWORK POLICY

Skyview Elementary School, along with all of the Adams 12 schools, believes that homework should be purposeful and extend the learning beyond the school day. Homework is a scholarly habit of successful learners, giving students the opportunity to practice skills, prepare them for a new topic or to elaborate on introduced material. Homework should not include the learning of new information. The student should be self-sufficient and able to complete the work with little guidance. Parental involvement should be facilitative and limited in scope.

- A general guideline is for students to expect to have 10 minutes of homework per grade level. This does not include nightly reading.
- Students should be engaged in nightly reading (being read to, read with, or reading independently). This can include Waterford or electronic sources such as RAZ Kids, which can be found on our Skyview Webpage links.

#### Student Responsibilities:

- **Listen for directions** - Students need to listen for/or read directions or have the teacher re-explain an assignment so the student can complete the work without parental help.
- **Record daily homework in student planners (3<sup>rd</sup>- 5<sup>th</sup> grade)**
- **Take work home** - Students will need to make sure they take the homework home with all of the needed materials to complete the work and return the completed work by the due date.
- **Stay Focused** - Students need to apply themselves for the amount of time to make the homework session productive. Daydreaming or loss of focus can stretch homework and create situations that prevent learning.
- **Complete legibly** - Students will make sure work is complete and legible for the teacher to read and correct.

#### Parent Responsibilities:

- **Provide a quiet place and any needed supplies to do homework** - Provide a quiet place for your child to complete work away from television/radio/cell phone-devices not supporting learning- and with minimal distractions. Supplies should include, but are not limited to: pen, pencil, paper, scissors, crayons, colored pencils, markers, rulers, calculators, etc.
- **Provide a set schedule** - Set a schedule that works for your family that gives your child a set amount of time to complete homework.

- **Provide encouragement, motivation and prompting** - Parents should be there for support, not to sit and monitor. Students should be able to complete the work independently with minimal help from the parents (i.e. reading instructions). However, parents are encouraged to review and provide feedback before the work is turned into the teacher. Parents need to contact the teacher if their child struggles with their work on a regular basis.
- **Monitor time commitments** - Children should not be spending hours a night on homework. Please contact the teacher if your child is spending more extended time nightly. Set a regular bedtime. Make sure your children receive plenty of rest. Late night studying only creates challenges for learners the next day.

#### Teacher Responsibilities:

- **Purpose of assignments** - Teacher will clearly explain the purpose of the assignment to students, ensure students are prepared to complete independently, coordinate the schedule and timing (when and how often) of the assignment. Rubrics may be provided at the higher grade levels for long term assignments.
- **Classroom expectations** - Teacher will provide due dates and routine information to all families at Back-To-School Night and any updates through monthly newsletters.
- **Provide Feedback** - Teachers will provide feedback on all homework in a timely manner. Feedback may be provided through a variety of means (i.e. graded, verbal, or written comments, sharing among peers, student self reflection, or use of homework to continue other projects).

### **MAKE-UP WORK AFTER ABSENCES**

**Completion of Make-up work** - Students will have one day for every day missed plus one additional day (i.e. Absent 2 days = 3 days for make-up, 5 days absent = 6 days to make the work up) to complete make-up work from any absence. The work will be provided after the student has returned to school. Sometimes homework is not able to be made-up, but students are still expected to understand the concepts. It is the parents/students responsibility to ask for make-up work when their child has been absent. Parents might need to ask for handouts, notes, etc. to cover the missed concepts.

### **ASSESSMENTS**

<https://www.adams12.org/departments/assessments/assessment-approach>

### **SOCIAL/EMOTIONAL LEARNING**

Skyview implements a Positive Behavior Intervention System, school-wide. These tools will support your child in achieving important social/emotional and learning outcomes in our school community each day. We believe that PBIS along with social/emotional learning opportunities are essential to a quality instructional program and to students overall success in school and beyond. All staff are responsible for consistently teaching, modeling and reviewing school-wide expectations and social skills throughout the year and across multiple environments. All students will have the opportunity to receive rewards and recognition for demonstrating positive behaviors within the classroom and across the school. These include daily Comets, Class Comets and Positive Office Referrals.

We believe that planned teaching, positive rewards and recognition will support and shape your child's behaviors; however, time to time students make mistakes that provide an opportunity for valuable life lessons. TO support students we provide lessons, this may include, Second Step, a social-emotional curriculum to teach skills needed at each grade level on a regular basis, along with a monthly trait focus. When a student struggles with their behavior, your child will also have the opportunity for reteaching, redirection and restoring relationships. When a difficulty arises, you may receive a Refocus Form. This is a place for your child to stop and think about their actions and impact on themselves and others. This is not an office referral, but an opportunity to discuss the behavior with your child and offer support with how they can handle the situation differently the next time. We BELIEVE elementary school is the best place to LEARN these skills.

In the circumstance that a student's negative behavior continues to impact themselves or others, student discipline will be directly aligned to District 12 Policy Student Conduct/Due Process, 5000/5010. The discipline guidelines are based on the rights and responsibilities of the students, teachers, parents and administrators. The goal of ALL discipline is to support student's learning and growth in partnership with families.

## **ACADEMIC/BEHAVIORAL CONCERNS**

Skyview utilizes a Multi-Tiered System of Support to ensure all students are growing both academically and behaviorally at adequate rates, through our Support our Students Team. Working collaboratively, Skyview Educators will select Universal, Targeted and Intense Instructional Practices/Interventions to support teachers in meeting the needs of small groups of students or individuals that are not responding to Universal Instruction, including the success of gifted and talented learners. Within this process, an examination of instructional practices within the classroom is completed to determine if the established structures are available for our students to ensure adequate growth and achievement. This study includes regular analysis of student growth and achievement with a team that can include both student and parent. Based on the study, an action plan will be developed to support differentiation, intervention or referral for other services to ensure ALL students are successful.

### **Intervention**

Skyview utilizes a variety of intervention tools and programs to support all learners. Decisions for intervention are based on recommendations from the above SOS Team as well as state mandated READ Plans. At Skyview we implement highly impactful intervention programs and practices, including:

*Classroom Intervention-* Specialized small group targeted instruction utilizing best practices in literacy and mathematics for students who are performing below grade level.

*Waterford Early Reading Program™* a software-based curriculum designed to promote reading, writing, and typing, incorporating literacy skills such as letter mastery, language stories, spelling, basic writing skills, reading and listening development, and comprehension strategies.

*Reading Interventionist -* A specialized reading teacher providing small group instruction and collaborating with classroom teachers utilizing best practices in literacy with students who are reading below grade level

*MobyMax-* An adaptive curriculum for reading, writing and mathematics that creates an individualized education plan for each student, allowing gifted students to progress as quickly as they like while simultaneously ensuring that students needing remediation in a content get the extra instruction they need.

## **SKYVIEW GIFTED AND TALENTED PROGRAM**

Our mission is to maximize learning opportunities for each student. Skyview staff works diligently to provide appropriate educational opportunities that will enable all students to reach their potential. We are dedicated to instruction that challenges and motivates gifted and talented students to achieve at an optimal level. In order to provide the best possible educational opportunities to gifted children, Adams 12 advocates a variety of gifted best practices.

Gifted and Talented students need extension and enrichment which is provided in the classroom through a variety of strategies, aligned to their area of strength.. Teachers may group students in their class based on their abilities and also differentiate for each child's particular strengths. Each year we administer the Cognitive Abilities Test to students who are referred by teachers or parents. The student's scores from this test and other evidence of high performing academics are how students are identified for GT. Once a student is identified they will be put on an Advanced Learning Plan (ALP) in partnership with parents to accelerate and support their areas of need.



## **SPECIAL EDUCATION**

Under the IDEA, eligible children with disabilities are entitled to a free appropriate public education ("FAPE"). FAPE means special education and related services that meet the standards of the Colorado Department of Education ("CDE"), conform to your child's individualized education program ("IEP"), and are provided at public expense, under public supervision and direction, and without charge. You have a right to participate in meetings with respect to the identification, evaluation, educational placement, and provision of FAPE to your child. At Skyview, we have a strong team of special education providers and district Student Support Services that work collaboratively to support our student's success. Our school team includes Learning Specialists, Psychologist, Social Workers, Speech/Language Pathologist/SLPA Assistant, Structured Learning Specialist, Occupational Therapist, Physical Therapist and Registered Nurse.

Vision: Students will attain the knowledge and skills necessary to pursue the future of their choosing and are equipped to navigate and thrive in our rapidly changing world.

We Believe:

- ★ All students are learners; those with disabilities require a balance of challenge and compassion to maneuver the complexities of the educational environment and to access opportunities to demonstrate learning in every interaction.
- ★ Students with disabilities require cohesive and coherent instruction intentionally facilitated by collaborative adults who leverage their strengths and believe in their possibilities.
- ★ Systemic, purposeful planning and monitoring ensures continual growth for students with disabilities
- . ★ The analysis of comprehensive data serves as the foundation for determining students' unique specialized instructional programs.
- ★ Cultivating independence ensures students make decisions, problem-solve, and demonstrate personal responsibility.

## STUDENT WELLNESS

### Classroom Celebrations Living Our Vision- Supporting Healthy Students!

Good nutrition and the value of healthy food choices are encouraged in our classrooms. However, treats served for birthday or class parties are often low in nutrients and high in calories. This sends a mixed message - that good nutrition is just a part of their education and is not important to their health. To send the right message and to keep our children healthy, teachers, staff and parents are encouraged to work together to offer healthy classroom treat alternatives. This includes student recognition when demonstrating a "Rainbow" on their plates in the lunchroom, on an ongoing basis.

From birthday parties to holiday celebrations, there are many celebrations in schools. Along with the fun usually come pizza, juice, cake, and chips and as many as 500 EXTRA calories in a typical classroom party. Offering so many treats so often can contribute to unhealthy eating habits. At Skyview, it is our goal to shift the focus of school parties from unhealthy food to healthy fun. This could include alternative activities:

- Use active games or activities as a main focus.
- Play games inside or out.
- Extra recess can be EXTRA special.
- Talk to your school's PE teacher about using the gym, or some PE equipment.
- If favors are given - try to include non-food items, and if Food is included, make it healthy.
- Have a dance party.
- Read children's books related to the party theme.
- Celebrate creatively by setting up craft stations.
- REMEMBER always refer to your district's policy regarding store-bought food

#### Or Healthy Food Ideas:

- Fresh fruit kabobs
- Dried fruit (with little or no added sugar)
- Vegetable trays with hummus or low-fat dip
- Sunflower seeds
- Fruit smoothies
- Low-fat granola bars
- Pretzels
- Graham crackers
- Low-fat cheeses
- Whole grain crackers
- Baked tortilla chips and salsa
- String cheese
- Low-sugar yogurt parfaits
- Light or low-fat popcorn
- Applesauce

Instead of serving sweets, please consider healthy, nutritious snacks in appropriate portion sizes.

## ADAMS 12 NUTRITION SERVICES

<https://adams12.nutrislice.com/menu/skyview>

Adams 12 Five Star Schools Nutrition Services serves breakfast and lunch each day or students may choose to bring meals from home. In addition to meals, a variety of a la carte snack selections are offered for purchase at additional costs. Prepayment for meals is encouraged via cash, check, or online at <https://www.payforit.net>. Parents are encouraged to set low balance notifications or auto replenishment at PayForIt.net to ensure funds are available for purchases.

Free and reduced meal benefits are available to households that qualify, applications must be completed annually and can be submitted online at <https://www.myschoolapps.com>. Paper applications are also available in the kitchen office. Students approved for free or reduced meal benefits receive meals at no cost.

Additional detailed information about Nutrition Services can be found at <https://www.adams12.org/departments/nutrition>, including current [menus](#), [meal prices](#), [free and reduced meal benefits](#), [special dietary needs](#), and [meal charge standard practice](#). You may also contact the kitchen manager at 720-972-5632.

# Lunch/Recess Living Our Vision- Supporting Healthy Students!

## RECESS

Skyview utilizes a grant-based daily recess program- Playworks. Playworks believes that every kid deserves a safe and welcoming place on the playground- a place to belong, contribute and be a part of the game. Our Playworks Program creates a place of joy, teamwork and fun on school playgrounds so that kids return to class ready to do their best. This is all done through a choice of both structured and unstructured play including playground games that teach positive interaction and fun while supporting Skyview's Vision for health through increased movement.

## PLAYGROUND SUPERVISION

Students are supervised at all times. At Skyview, we have 2 student monitors on the playground during our lunch/recess period. During this time children play only in areas that can be seen by the supervising adults. Student monitors are engaged as playground coaches, encouraging movement, ensuring safety and increasing participation in structured games. Student monitors provide explicit instruction to support appropriate use of all playground equipment and game play. Student monitors utilize our Positive Behavior Tools to ensure student safety and fun.

For safety reasons, gum and food are not allowed on the playground. **Any student owned athletic equipment, any electronics and any toys are to be left at home.** Skyview is not responsible for damaged or lost items. No gymnastics are allowed on the playground, as proper spotting and equipment is not available.

## OUTDOOR RECESS PARTICIPATION

Children go outside when temperatures combined with wind chill is 20 degrees or above unless there is measurable precipitation. Children should always be prepared for going out of doors with appropriate shoes for play, appropriate coats, waterproof boots, gloves, etc. As Colorado weather can change drastically, it is very important that children are prepared both at school as well as for the walk to and from school. If students are not appropriately dressed for the weather conditions, parents may be notified or students may borrow from the lost and found so that they can go out for recess. Students will not be kept in from recess for a medical condition unless a physician's statement is provided. In the event of inclement weather, we are excited to announce the development of Indoor Recess Equipment and Activities to support our belief in a healthy and active lifestyle.

## LUNCHROOM- "Cometeria"

Lunches will be served on a schedule designed to fit the needs of the pupils within the limitations of the facilities available. A current menu will be available on our webpage each month. If snacks are available to purchase in the cafeteria, students in second through fifth may purchase only one, **they may do so only if they have eaten their lunch first.** Skyview believes that lunch is an opportunity for students to enjoy a social setting in a relaxed and positive atmosphere. Some important things to know about our Cometeria:

## "COMETERIA" EXPECTATIONS

- Enter the cafeteria quietly, be respectful and use good manners (no sharing/trading food)
  - Sit at the first available table and use level 2 voice- talking voice., all area invited to the table
  - No leaving your seat without permission
  - Be responsible for cleaning your area when dismissed and line up quietly
  - Walk to the playground safely in line.
- \*We do not have the resources (microwaves) available to heat lunches students bring from home. Lunches that come from home should not have to be prepared at school.
- \*We do not have the resources available to refrigerate lunches students bring from home.

## BEFORE AND AFTER SCHOOL

### EXTRA CURRICULAR PROGRAMS

Skyview Elementary is proud to offer a variety of extracurricular programs which enhance students' education and support us in meeting our vision of educating the whole child. The following are a few of our many programs/clubs offered throughout the year. Please look on our Skyview website for new and fun options.

<https://skyview.adams12.org/activities>

### B.A.S.E. (BEFORE and AFTER SCHOOL ENRICHMENT) PROGRAM

Adams 12 Five Star Schools Before and After School Enrichment (BASE) Programs serve elementary students beginning at 5 years of age. BASE is an extracurricular, optional, fee-based program. Space is limited and BASE Programs frequently have a list of families waiting for an opportunity to enroll in BASE.

Students in the BASE Program engage in a wide variety of activities and choices providing students with opportunities to create, learn and grow through arts, physical activity and academic enrichment activities during out of school time. All BASE activities allow students opportunities critical to their social emotional development.

#### Hours of B.A.S.E Operation

6:30am - 7:30am (or school bell) Monday- Friday

2:30pm - 6:00pm (M, T,TH,F)

1:15pm (Wednesday)

For more information about our school's BASE Program contact the BASE Site Director at #720-972-5637 or <https://skyview.adams12.org/base>.

For more information about our district BASE Programs <https://www.adams12.org/programs/base>.

### SKYVIEW SUMMER CAMP

We offer an exciting summer camp; we average 3-4 field trips per week! We are open Monday-Friday from 6:30am-6:00pm.

Each day we provide 2 snacks, a wide variety of activities (crafts, cooking, science, gym games etc.).

Registration begins early in the spring but the exact day changes year to year. Check with any BASE staff for specific details.

**For any additional questions please feel free to contact the program at 720-972-5637 or by e-mail at [victoria.n.dooley@adams12.org](mailto:victoria.n.dooley@adams12.org)**

### BUILDING COMMUNITY USE

District facilities are made available on an equal basis for use by community organizations when the buildings are not otherwise being used for school purposes. Superintendent's Policy 1300 provides guidelines related to reservations and use of district facilities by community members. The policy is available on the District website. Questions regarding facility use and reservations may be directed to 720-972-4020.

# Skyview Elementary School

## 2019-20

*Please go to [Skyview.adams12.org](https://www.adams12.org) "View Calendar" for details and updates.*

<https://www.adams12.org/sites/default/files/uploads/documents/2019-20%20Calendar.pdf>